

# Admission to primary school September 2020

**Information for parents and carers applying  
for Reception admission in September 2020**



## **From September you can apply for a school place online.**

- Is quick and easy
- Is safe and secure
- Avoids the risk of losing the application
- Allows you to make changes at any time up until the closing date
- Provides confirmation upon receipt of your application
- Application results are by email

## **Where can I access the website to apply online?**

- At home, work, or internet cafe or for free at any Bolton Library or anywhere else with internet access.
- Free internet access is available at Bolton libraries for two hours per day. Computers can be booked up to one week in advance, either in person when visiting the library or by telephoning 01204 333333. To use the computers, you need to be a member of Bolton libraries, however, you can join as an ICT member only, if this is all you want to do. Membership of the library is free, and anyone can join. All you have to do is enroll at your nearest library. A photograph will be taken, and a card posted out to you.

**Please note:** to register online applications you will need a valid email address. The closing date for applications is **15 January 2020**.

## **Frequently asked questions about applying online**

### **How do I apply for a place at a primary school place at a school outside Bolton?**

If you want to apply for a primary school place in another authority you can still apply online using this facility.

### **When can I use the online system?**

The online system is available seven days a week. However, you will only be able to apply online for a school place up to the date set as the deadline for applications. If you miss the deadline and still want to submit an application, you will need to contact the admissions team.

### **Will my details and those of my child be secure?**

Yes, the system is very safe and has a series of security procedures. You will have to set up an account using an email address and then provide your child's details.

### **What details will be requested on the online application?**

You will not need any more information than you would need if you were using a paper application form. You will need to provide your child's details to start the application.

### **If I can't finish the application in one go can I save it and recall it later?**

Yes, up to the closing date for applications.

### **Having submitted an electronic application, will I be able to change my mind?**

Yes, you can make changes right up until the closing date. You must remember to 're-submit' your application form each time you make a change.

**How will I know that the amendments have been logged?**

Every time you re-submit the online application you will receive an email notification confirming the status of the application. You can also check the status when you log into the system.

**Will my application receive any preference if I apply online?**

No, it's just quicker. You will not get a higher priority for a school place.

**Will I be told the result of my application electronically?**

An email will be sent telling you the outcome of your application on the date specified in the admissions timetable.

**How do I access the online system?**

The online application system is available through the Council's website at [www.bolton.gov.uk/admissions](http://www.bolton.gov.uk/admissions)

**What do I need to be able to apply online?**

You will need to have an e-mail account and you will need to register to use the system, by entering your e-mail address on the first screen.

**What do I do if I live outside Bolton?**

If you live outside of Bolton and wish to apply for a school place in Bolton, you must make an application to your home Local Authority. If you live outside Bolton and use the Bolton system, your application will not be downloaded.

**Further information and notes o guidance about how to apply online can be found at [www.bolton.gov.uk/admissions](http://www.bolton.gov.uk/admissions)**

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Dear Parent/Carer,

The first years of education are vitally important for a child and the aim of this information is to give parents/ carers all the necessary information on the nursery and primary school provision maintained by Bolton Council, to enable you to make an informed preference for your child's school and so smooth the introduction of your child into school.

A nursery school is for children from the age of two, a nursery class is for children from the age of three. A primary school caters for children from the beginning of the academic year in which they are five until the end of the academic year in which they are 11. There is one infant school (five - seven) and one junior school (7 - 11) within the LA.

A prospectus about the individual schools is available free on personal request to the school concerned. Please note that these prospectus on individual schools are not obtainable from People Services, however, Pupil and Student Services (telephone 01204 333333 or email [admissions@bolton.gov.uk](mailto:admissions@bolton.gov.uk)) will give you advice and information on all aspects of the admission procedure.

If you have access to the internet, then I would encourage you to apply online. The process is simple and straight forward and provides the added benefit of an email offer being made on 16 April 2020.

Further information about applying online can be found on pages 2 -3.

We have also included in the guidance, details of support which is available for pupils in primary schools and helpline numbers should you require any further information.

Please do not hesitate to get in touch with us if there are any matters on which you feel you need further information and advice.

Finally, I should like to express my best wishes for your child's start in school.

Yours sincerely,

**Bernie Brown**  
**Director of People**

**Bolton**  
**Council**  
**Town Hall**  
**Bolton**  
**BL1 1RU**

**Tel: 01204 333333**  
**Email: [admissions@bolton.gov.uk](mailto:admissions@bolton.gov.uk)**

# Timetable for admission to Primary school 2020/2021

<b>September 2019</b>	Admissions portal and online application available. Online details to be posted to parents/carers
<b>15 January 2020</b> applications	Closing date for the return of preference forms/online  Evidence of the child's permanent home address must be provided in all cases. It may be necessary to seek further evidence or clarification. Supplementary forms, public care confirmation for looked after children and medical evidence must be provided by this date. Evidence received after this date will not be considered.
<b>16 April 2020</b>	An offer of a school place will be made on this date, parents will receive an offer by e mail.
<b>27 April 2020</b>	Deadline for acceptance of places offered. Failure to accept may result in the place being re-offered.
<b>April - Autumn term 2020</b>	Waiting list of children held for schools that are oversubscribed and that we have been unable to offer a place. If any places become available, the parent/carer will receive another written offer of a place.
<b>May/June 2020</b>	Appeals for schools held
<b>September 2020</b>	School term starts

**Note:** This timetable applies to parents/carers resident in the Bolton Council area. If you live outside of Bolton the timetable may differ.

# Open days

Dates have been arranged for parents/carers and pupils to visit schools which are of interest to you. **Not all** primary schools arrange open days so check with the individual school for more information. You can download a list of these dates and times from the admissions webpage [www.bolton.gov.uk/admissions](http://www.bolton.gov.uk/admissions)

Horwich	Claypool St Catherines	Wednesday 25 September Thursday 7 November	Morning 1.30 – 3.00
Blackrod	Blackrod Anglican  Blackrod Primary	Tuesday 8 October Wednesday 9 October Wednesday 16 October	1.30 – 4.30 9.30
Bromley Cross	Eagley Infant Egerton St John the Evangelist	Thursday 10 October Thursday 10 October Wednesday 9 October	3.00 – 6.30 2.00 13.30 – 3.30; 5.30 – 6.30
Westhoughton	Eatock St James Daisy Hill  St Bartholomew  The Gates	Wednesday 9 October Tuesday 15 October Thursday 7 November Thursday 17 November Thursday 17 October	9.30 – 11.00; 1.30 – 3.00 9.30 – 11.00 1.45 – 3.15 9.00 – 11.00 9.30 – 11.30
Astley Bridge	Sharples  The Oaks	Thursday 17 October  Tuesday 8 October	9.15 – 11.45 (contact school) 9.00 – 11.00
Halliwell	Brownlow Fold Gaskell St Josephs The Olive	Tuesday 1 October  Monday 4 November Monday 4 November	Please contact school 1.00 – 3.00 9.30 & 5.15
Harwood	St Maxentius	Thursday 7 November	1.30 – 7.30
Heaton	Church Road Devonshire Road Markland Hill  St Thomas of Canterbury	Thursday 10 October Thursday 14 November Tuesday 12 November Thursday 21 November Tuesday 5 November	5.00 – 6.00 2.00 – 3.00; 6.00 – 7.00 9.30 – 11.00 1.30 – 3.00 9.15 – 10.45
Farnworth	The Ferns	Thursday 26 September Thursday 17 October	10.00 2.00 & 5.00
Kearsley (Stoneclough)	St Stephen	Wednesday 16 October	Open day
Little Lever	Mytham, Masefield, Bowness, St Matthew St Teresa	Wednesday 16 October  Tuesday 8 October	9.30 – 11.30; 1.30 – 3.00  1.30 & 4.30



		Wednesday 9 October	9.30
Deane	Beaumont	Thursday 14 November	9.30; 1.30 & 4.00
The Haulgh	Leverhulme	Wednesday 2 October	10.00 & 1.45
		Wednesday 6 November	10.00 & 1.45
	Moorgate	Wednesday 16 October	4.00 – 6.00
	St Stephen & All Martyrs	Wednesday 30 October	10.30 – 12.00; 1.30 – 3.00
Morris Green	St Bede	Wednesday 6 November	1.00 – 2.00
		Wednesday 13 November	1.00 – 2.00
		Wednesday 20 November	1.00 – 2.00
Great Lever			

# Selecting schools

## Introduction

Applying for a school place takes time and effort, and as a parent/carer you will want to get it right. This guide will help you through the admission process and clear up any confusion about how it works. Please take time to read through this booklet.

Your Local Authority manages the school admission process for every primary school in your local area and neighboring areas (apart from Independent fee-paying schools) and sets the deadline for applying for places. This is called coordinated admissions and full details of the Bolton Local Authority coordinated admission scheme can be found in this booklet. Co-ordinated admissions ensure every child applying for a place will receive a single offer of a school place in April 2020.

All children born between 1 September 2015 and 31 August 2016 (inclusive) can start school in the autumn term beginning September 2020. The law states that all children must start school by the beginning of the term after their fifth birthday.

## How do I apply?

You can apply quickly and easily online at [www.bolton.gov.uk/admissions](http://www.bolton.gov.uk/admissions). The closing date for applying is **15 January 2020**.

The online application form will allow you to express three preferences for a school. All applications will be considered after the closing date. Applications are not considered on a first come first served basis.

If you are applying for a place at Voluntary Aided Church/Academy School, you should also complete the supplementary form. Although the supplementary form for these schools is not compulsory, parents/carers must be aware that failure to complete the schools supplementary form may affect where your child is ranked within the school's oversubscription criteria.

## Which school?

In order to make an informed decision about the preferred school for your child, you need to be aware of the variety of information available about each primary school and the ways in which you can access that information.

Details of all primary schools in Bolton are listed on pages 21-67. The dates of open occasions are listed on page 7 and 8; more detailed information is available from the school's prospectus'/website.

## Performance tables

Each year the Department for Education (DfE) publishes performance tables for primary schools. Though they cannot give a complete picture of a school they do provide a guide as to how well a school is doing. The DfE have a website with a specific section for parents; [www.education.gov.uk](http://www.education.gov.uk). You will find information here on performance tables and advice on expressing preferences. You are advised not to rely on performance tables alone, as the wider educational experience offered by each school needs to be considered carefully.

The Advisory Centre for Education (ACE) is an independent registered charity, which offers information about state education in England and Wales for parents/carers of school age children. To contact the ACE telephone 020 8888 3377 or visit [www.ace-ed.org.uk](http://www.ace-ed.org.uk).

## **Ofsted reports**

You may find it helpful to read The Office for Standards in Education (Ofsted) reports on a school. Ofsted is responsible for inspecting all schools. The report is an external and independent view of what is good and not so good about a school compared to others. If you want a copy of the report for a particular school, you can contact that school who must make available a copy of the report. There may be a small charge to cover administrative costs. Ofsted reports can also be downloaded from [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## **School prospectus/website**

Each year, every school publishes a prospectus. It tells you more about them, and will also give information on:

- The school curriculum
- Arrangement for pupils with special educational needs
- The ethos and values of the school
- Assessment/examination results
- Attendance
- How bullying is dealt with
- Discipline
- Dress code

## **Visiting a school**

One of the best ways to assess a school is by visiting as you will gain first-hand knowledge of where your child will be spending their days. Details of school open occasions can be found on page 7 and 8 of this booklet (if your school is not listed please contact them direct). You may wish to consider the following questions about the school you visit:

- The location of the school - is it nearby? How will your child get to school? How much will it cost to get to school?
- What are the average class sizes in the school?
- How is progress monitored and reported to parents?
- What help is given to children with Special Educational Needs or a child who has difficulty in a particular subject?
- Does the school make provision for gifted or talented pupils?
- Was the school welcoming?
- Does it appear to be a school where children and staff are serious about learning?
- Was the school well equipped?

## **Considering your preferences**

**It is important to remember that you have the right to express a preference for which school you would prefer your child to attend. But your right to express a preference does not guarantee a place at the school if it is oversubscribed.** It is important that you consider the admission criteria of your preferred school(s) to see whether you are likely to be offered a place. Whilst it is not possible to predict with total accuracy what will happen this year you need to think about the following before making your preferences:

- What is the admission number for the school?
- What are the admission criteria for the school you have chosen?
- How many places were allocated in each criterion last year?
- Which criteria your child would be placed in for each school?

- Was the school oversubscribed in the previous year?

## How we decide which school to offer your child

If the school, you are expressing a preference for is not oversubscribed we will be able to offer you a place at that school. If the school, you are expressing a preference for is oversubscribed the admission authority for the school will apply their admission criteria to rank your application to determine if a place can be offered. The order of priority you have given to the schools you have expressed as preferences will determine which school is then offered.

## What happens if we cannot offer a place in any of the schools you have asked for?

If we cannot offer a place in any of the schools you have expressed a preference for, we will offer a place at the nearest Bolton Local Authority school that has places available (after places have been offered to anyone who has expressed a school as first, second or third preference). This place will be offered even if the school was not one of your preferences. If you do not express your nearest community/academy/ voluntary controlled school as a preference and this school is usually oversubscribed, we may have to offer you a place in a school that is not near where you live.

## Equal preferences

All admission authorities in Bolton (the council and schools) and in neighboring authorities follow an equal preference system. All applications for schools are considered at the same time and the admission criteria administered equally regardless of the order the schools are listed on the preference form/online application.

You will have the opportunity to express a preference for up to three schools. These will be ranked using the admission criteria of the preferred school(s), without reference to the order in which you have expressed the schools. If we cannot offer a place at your first preference school, your second preference will become your first effective preference. If we cannot offer a place at your first or second preference school, your third preference will become your first effective preference. If we can offer your child a place at more than one of your preferences, we will offer your child a place at the school ranked highest on your preference form/online application. You will only receive an offer of one school place.

## How the equal preference mechanism works

The examples below are designed to give you an idea of how the mechanism for determining the offer of a school place works. The examples are not meant to be an indication of the pattern of preferences or the likely outcomes that may occur for admissions in September 2020.

### Example 1

Preference 1: Lever Edge Academy	A place could be offered under the admission criteria for the school
Preference 2: Bishop Bridgeman CE	Completed supplementary form and has enough points to be offered a place under the school's admission criteria
Preference 3: St William of York RC	A place could be offered under the school's admission criteria

The allocation process identifies that a place could be offered at Lever Edge, Bishop Bridgeman CE and St William's RC School. The place offered would be at Lever Edge Academy as this is the highest ranked school at which a place could be offered.

### Example 2

Preference 1: Markland Hill	A place could not be offered under the admission criteria for the school
Preference 2: St Thomas of Canterbury	A place could be offered under the school's admission criteria
Preference 3: Devonshire Road	A place could be offered under the admission criteria for community school

The allocation process identifies that a place could be offered at St Thomas of Canterbury RC and Devonshire Road School. The place offered would be at St Thomas of Canterbury RC School as this is the highest ranked school at which a place could be offered. The child's name would be kept on the waiting list for their first preference school.

### Example 3

Preference 1: Claypool	A place could not be offered under the admission criteria for community schools
Preference 2: Horwich Parish CE	A place could not be offered under the school's admission criteria
Preference 3: Chorley New Road	A place could be offered under the admission criteria for community schools

The allocation process identifies that a place could be offered at Chorley New Road Primary School. The child would be offered a place at Chorley new Road Primary School as this is the highest ranked school at which a place could be offered. The child's name would be kept on the waiting list for the first and second preference schools.

### Example 4:

Preference 1: Harwood Meadows	A place could not be offered under the admission criteria for the Academy
Preference 2: St Maxentius CE	Completed supplementary form but does not have enough points to be offered a place under the school's admission criteria
Preference 3: Hardy Mill	A place could not be offered under the admission criteria for community schools

The allocation process identifies that a place could not be offered at any of the three preferences. The child would be offered a place at the nearest school that has places available (after places have been offered to anyone who expresses the school as a first, second or third preference) and this may not be a school near where you live. The child's name would be kept on the waiting list for their first, second and third preference school until the end of Autumn Term.

### Completing your online preference form

If you pay council tax to Bolton Local Authority and your child is due to start reception in September 2020 you will need to apply online for a primary school place from 23<sup>rd</sup> September 2019. The closing date for applications is 15<sup>th</sup> January 2020.

A full list of instructions on how to apply online can be found on the download tab on the primary school admission page of the Bolton Council website.

To apply online you will need to:

### **Register an email address**

Go to [www.bolton.gov.uk/admissions](http://www.bolton.gov.uk/admissions) and click on the school admission portal. You will then have to register your details and set up a password. **Please remember your password.** Once you have registered, we will send you an email containing a link to activate your account.

### **Add your child's details and preferences**

Once you have activated your account you will need to log back into the school admission portal to set up your child's details and then start the application, going through each page. The system will allow you to add up to three schools and give the reasons why you are applying for each school.

### **Submit your application**

When you have added three preferences you will need to submit the application. When the online application is submitted you will receive an email receipt that shows the application has been accepted and schools you have expressed as preferences.

If you are applying for a Church of England primary school under faith grounds, you should also complete the supplementary faith form which is available from the schools and should be returned to the school when countersigned by the appropriate member of your Church by 15<sup>th</sup> January 2020. If you are applying for a Roman Catholic Primary school, you should submit a copy of your child's baptism certificate to that school by 15<sup>th</sup> January 2020.

### **Verifying information provided**

Please ensure you give the correct details on your online application. The address must be where the child and parent/carer are ordinarily permanently resident. It should not be the address of a relative or child minder.

The Local Authority (LA) may ask for appropriate written evidence (e.g. child tax credit letter, utility bill, medical card) to verify an address. If, on the balance of the evidence provided, it believes an address given is a temporary one to secure a place in a school, the authority may not use the address given. All addresses may be checked, or the authority may carry out spot checks on addresses. If there is any doubt about the authenticity of the documents provided, they may not be used.

We will not take into consideration an intention to move to another address. If you are moving or have moved, we will need to see appropriate written evidence in the form of a letter from your solicitors, detailing your exchange of contracts and the actual completion date. If you are renting a property, we will need to see appropriate written evidence (e.g. from estate agent or solicitor) of the tenancy agreement or lease including start and end date. The Council will need a long term (12 months or more) tenancy agreement. We will also request appropriate evidence of the sale of/termination of rental agreement on your existing property. Without this evidence a short term/rental address will not be used.

If parents are claiming that they have recently separated and are giving a different address, we may ask for appropriate independent evidence of this. If the Admission Authority, on the balance of the evidence provided, feels this is just a temporary situation to secure a place in a school the address will not be used.

If parents share custody of a child, we may ask to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to verify where a child is ordinarily resident for the

majority of the time.

**Any change of address, even if verified with the appropriate documentation, will not be used unless evidence is provided before 22 February 2020. Any address changes after this date will have to be considered after the April 2020 offer day.**

Schools that control their own admissions will have their own procedures to verify information provided to them. The LA may help them in doing this. If fraudulent information is given on the online application the place will not be offered. If the offer of a place has already been made and it is found out at a later date that fraudulent information has been given to secure a school place, the place will be withdrawn. If a decision is made to allow a child to continue in the school since the fraudulent application came to light after the child had started, any subsequent child will not benefit from the sibling link priority.

### **Bolton residents applying for a school outside Bolton Local Authority**

If you want to express a preference for a school that is not in Bolton (e.g. Our Lady's RC (Aspull) Primary School, you must state this on Bolton Council online preference form. Bolton will inform the relevant Council about your preferences.

The relevant Local Authority will inform us of the decision and an e-mail will be sent by Bolton Council to the parent/carer in April 2020 notifying you of the decision.

If you are expressing a preference for a school that is not within Bolton Local Authority you must obtain a copy of the relevant Admission Authority booklet which will explain the admission criteria for the school. If you are expressing a preference for a school in another Local Authority you must make sure that you complete any additional forms (e.g. regarding church attendance) that may be required by the school.

### **Parents/carers who are considering making a request of this nature should note that:**

- a) It is the policy of Bolton LA to accept financial responsibility for such children, only where the child is eligible for admission to a primary school in Bolton.
- b) Bolton LA will not assist with transport costs for travel to such schools if, after considering all relevant information, including parental preference, the LA is of the view that suitable arrangements can be made for the child to be registered at a school nearer home.

### **Non-Bolton residents applying for a Bolton school**

If you live outside the Bolton area you can still express a preference for a Bolton Local Authority school. You must state the school you want on the preference form issued by your home Council. Your home Authority will inform us of your preference, and we will let them know if we can offer a place. You need to submit your application to your home Local Authority within the deadlines set out by them for your application to be considered as on time by Bolton Council.

### **Late applications received after the closing date but before places are allocated**

The closing date will, as far as possible, be strictly observed. Late applications will only be considered after all the applications received by the closing date have been considered. Where possible places will be allocated to late applicants and parents/carers will be sent an email offering a school place on 16<sup>th</sup> April 2020 (or next working day). Only in exceptional circumstances will late applications be considered as equal to those that arrived on time. These may include:

Parents moving into the borough after the closing date.

Parents were abroad for the whole period between the publication of the Local Council admission booklet and the closing date of the application process.

Parent/Carer/Child illness which required hospitalization for the major part of the period between the publication of LA's admission booklet and the closing date for the application process.

Verification as to why the application form is late may be requested. You should note that applications cannot be accepted after 15<sup>th</sup> February 2020. After this date applications will be added to the waiting list and considered after the offer day 16<sup>th</sup> April 2020.

### **A school year runs from 1 September to 31 August**

This policy allows children to start school earlier than the law demands. Legally, a child must enter full-time education at the beginning of the term after his/her fifth birthday. It must be clearly understood by parents/ carer's that when admission is granted to a child under five regular attendance at school is essential. If such attendance is not maintained the child may be excluded from school until he or she reaches compulsory school age

### **Change of preferences**

If you have applied online, you can easily make changes to your online application form up until the closing date, 15<sup>th</sup> January 2020, using your email and password. You will not be permitted to change your preferences or add additional preferences after the closing date of 15<sup>th</sup> January 2020 unless there is evidence of exceptional circumstances such as:

- Parent/carer moving into/within the borough after the closing date
- Parent/carer separating and moving home after the closing date

Verification of your change of circumstance may be requested and must be provided by 22<sup>nd</sup> February 2020. You should note however that preferences cannot be changed for any reason after 22<sup>nd</sup> February 2020.

If you want to change preferences after the closing date you will need to write to Pupil Services, any changes made after the closing date will be considered after the offer day 16<sup>th</sup> April 2020.

### **Children with an Education, Health & Care Plan**

All pupils who are admitted to a special school are required to have an Education, Health & Care Plan. If it is felt that a special school is most appropriate for your child in the primary phase of their education, this will be discussed with you on completion of the statutory assessment process.

All admissions to special schools are agreed through admission panel meetings which are held during the Spring and Summer Terms.

Greenfold School – The Orchards, Highfield Road, Farnworth, Bolton, BL4 0RA. Tel: 01204 333750

Ladywood School, Masefield Road, Little Lever, Bolton, BL3 1NG. Tel: 01204 333400

Thomasson Memorial School, Devonshire Road, Heaton, Bolton, BL1 4PJ. Tel: 01204 333118



## **The admission to school of summer born children**

A child does not reach compulsory school age until the “prescribed day” following their fifth birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed day is 31 August. There are some flexibilities for parents who do not feel their child is ready to go to school before compulsory school age. Parents can defer the date their child is admitted to school until later in the reception year or arrange for them to attend on a part-time basis.

Children born between 1 April and 31 August (summer born children) are not required to start school until the September following their fifth birthday- the point at which other children in their age group are moving up from reception to year 1. If parents wish their child to start school at this point, and to be admitted to the reception class rather than year one, they must make a formal request to the Head Teacher of the relevant school(s). The final decision would rest with admission authority on the basis of the circumstances of the case and in the best interests of the child. If agreed the child would not have any greater priority for a place at the preference school but their application would be considered under the normal admission arrangements for the school. A decision agreed by one admission authority would not be binding on another admission authority should the parent’s preference school(s) change or their application for that school be unsuccessful. Parents considering this option are advised to contact their preference schools as soon as possible to discuss their request

### **Deferred admission**

Places are offered in reception classes to parents/carer’s before their children are of compulsory school age, in accordance with the published admission arrangements. If a parent/carer is offered and accepts a place during the normal admission round, but asks to defer their child’s entry to school until he or she is of compulsory school age, the admission authority may agree to the parent/carer’s request provided the place is taken up within the same academic year. The effect is that the place is held for that child and is not available to be offered to another child.

### **Admission of children outside their normal age group**

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems with ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to reception rather than year 1.

### **National offer day for primary school places**

The school admissions code of practice gives the national offer day as the 16 April 2020, you will receive an offer by e mail. Online applicants can also log on to their record on offer day to view the school allocated.

Information regarding the school place offered will not be given out before 16 April 2020. An e mail will be sent out to you, no special arrangements will be made to give information out to parents/carers before 16 April 2020.

### **Waiting lists for oversubscribed schools**

On the national offer day of 16<sup>th</sup> April 2020, the admission authority will establish a waiting list for all primary schools in Bolton that are still oversubscribed. If a child has expressed a preference for a school and they have not been offered a place in that school, they will be put on the waiting list. The child will be on the waiting list regardless of whether you are appealing for a place. The

waiting list will be maintained until the end of the Autumn Term 2020. The waiting list will remain fluid. It is possible that places may become available in a school after the offer day, 16<sup>th</sup> April 2020. The main reason places become available is because of children declining places in Local Authority schools to take up a place in an Independent School, (e.g. Bolton School). The number of places that may become available will vary from school to school depending on the number that decline places.

The criteria for offering places from the waiting list will not change from the criteria published in this booklet. If any more places become available, the places will be offered using the published admission criteria to those children who are next on the waiting list.

## **Appeals**

It is hoped that the allocation procedure described above will result in a satisfactory offer of a place for each child. If, however, the authority's final offer is not satisfactory, the parent/carer has a right of appeal under Sections 94 and 95 of the Education Act 1998. Paragraph 12 of Schedule 24 to the 1998 Act allows an appeal panel to determine that a place should be offered to a child refused admission to school on class size "prejudice" grounds. In this situation the appeal panel can only allow the appeal if it is satisfied that the decision to refuse the child a place was not one which a reasonable admission authority would make, or that the child would have been offered a place if the published admission arrangements have been properly implemented. A leaflet explaining the appeal procedure is obtainable from Department of People, Pupil & Student Services. An appeal must be made in writing to Democratic Services, 1<sup>st</sup> Floor, Town Hall, Bolton, BL1 1RU within 14 days of the date of the authority's offer of a school place.

If the appeal succeeds, the Admission Authority must offer your child a place at the school. If your appeal fails, your child will be kept on the waiting list for your preferred school until the end of the Autumn Term. There is no set number of appeals that are allowed. The panel may allow some, or none at all. Unless there are significant and material changes in circumstances relevant to a further appeal the policy is not to consider repeat appeals for the same school. If you are unsuccessful with your appeal, you may appeal for other schools applied for in the same way stated above.

## **What happens after a place in a school has been offered?**

If you have not been offered a place in one of your preferred schools, you can appeal for a place at one of the schools originally applied for (see information in this booklet). Your child will also be placed on the waiting list for all your preferred schools.

If you have been offered a place in a school you are happy with, you should contact the school to accept the offer by the deadline date given in your offer.

## **Applying for a place at an independent school**

Independent schools (e.g. Bolton School), are not part of the coordinated admissions scheme operated by Bolton Local Authority. If you are applying for a place at an independent school, you need to contact the school directly for information regarding their admissions policy. If you are applying for a place at an independent school, you are advised to also complete an application for a place at a Bolton Local Authority school. After you have been offered a place at a Bolton Council school and you then received an offer of a place at an independent school please inform Bolton Council of which place you will be taking up by telephoning 01204 333333.

If you do not want to be considered for a place at a Bolton Council School and you are sure your child will be going to an independent school, it would help us if you could indicate this on the application. Your child will not then be considered for a place at a Bolton Local Authority School.

# Admission Criteria

## Introduction

Bolton Local Authority is the admission authority for Community & voluntary Controlled Schools in Bolton. The Local Authority also co-ordinates admissions into all Primary Schools for nursery to primary school transfer children.

Allocation will be in accordance with parental preference as far as possible. The limitation on this is from the School Standards and Framework Act 1998 which states that an authority need not comply with a parental preference 'if compliance with the preference would prejudice the provision of efficient education or the efficient use of resources' – obviously, it is inefficient to have one school overcrowded and others with spare places.

Schools are required to admit children up to their published admission number. For a school where the number of applications is below the admission number the child will be eligible for admission into that school. Each school has an Admission Authority which sets both the admission arrangements and the criteria used to offer places, if the school is oversubscribed.

If a school receives more applications than it has placed the Admission Authority for that school will use the admission criteria to determine who is offered a place. The table below shows the Admission Authority (who will decide if a place can be offered) for each school in Bolton.

Type of school	Authority	School
Academy	Governing Body	Beacon, Bishop Bridgeman, Bolton St Catherines Academy, Bowness, Eagley Infant, ESSA, Harwood Meadows, Lever Edge, Masefield, Prestolee, Red Lane, The Ferns, Tonge Moor, SS Simon & Jude CE, St Paul's CE, St Bede CE, St James CE Farnworth,
Community	Local Authority	Beaumont, Blackrod, Blackshaw, Brandwood, Brownlow Fold, Castle Hill, Cherry Tree, Chorley New Road, Church Road, Clarendon, Claypool, Devonshire Road, Eatock, Egerton, Gaskell, Gilnow, Hardy Mill, Haslam Park, Heathfield, Highfield, High Lawn, Johnson Fold, Kearsley West, Ladybridge, Leverhulme, Lostock, Markland Hill, Moorgate, Mytham, Oxford Grove, Pikes Lane, Queensbridge, Sharples, Spindle Point, Sunning Hill, The Gates, The Oaks, The Valley, Washacre
Voluntary Controlled		Blackrod Anglican Methodist, St James Daisy Hill, St Mary's CE, St Matthew CE Bolton
Voluntary Aided (Church of England)	Governing Body	All Saints, Bolton Parish, Horwich Parish, St Andrew, St Bartholomew, St Catherine's St George's, St John's, St Matthew Little Lever, St Maxentius, St Michael's, St Peter's Farnworth, St Peter's Smithills

Voluntary Aided (Roman Catholic)		Dean, St Saviour, St Stephen Kearsley, St Stephen & all Martyrs, St Thomas Chequerbent, St Thomas Halliwell, Walmsley  Holy Infant & St Anthony, Our Lady of Lourdes, Sacred Heart, St Bernard's, St Brendan's, St Columba, St Ethelbert, St Gregory, St John the evangelist, St Joseph's St Mary's, SS Osmund & Andrew, SS Peter & Paul, St Teresa, St Thomas of Canterbury, St William of York
Free Schools	Governing Body	The Olive Tree, The Olive

The over subscription criteria for Academy, Community, Voluntary Controlled, Voluntary Aided and Free Schools is listed in this booklet. All applications will be considered without reference to parents/carers preference ranking for a school.

Remember that over subscription criteria may be different for each school you express a preference for, so it is a good idea to check the criteria for every school you are interested in.

# Admission Policy for Community and Voluntary- Controlled Primary Schools 2020/2021

Any pupil has the right to a place at any one of the schools for which Bolton Council is the admission authority, provided that the demand for places at a school does not exceed the admission number for that school. Initially places will be allocated to children with an Educational Health Care Plan which names a school in part 4 of that care plan (see page 15).

Where demand for a school exceeds the number of places available the council needs to allocate places based on a fair and objective method. Where a community school is oversubscribed the criteria listed below will be applied in priority order. All applications will be considered without reference to the parents/ carers preference ranking for a school.

The policy for admission to community and controlled primary schools for 2020/2021

Children who have an Educational Health Care Plan (EHCP) will be offered places first. The following criteria will then apply:

## Criteria:

1) Children in Public Care (Looked After Children) including adopted children who were previously in care and children who leave care under a special guardianship or child arrangements order. A 'Looked after Child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

2) Children for whom there is a child protection plan or has been within a 12-month period (see definition under section 47 of the children act 1989).

3) Children who will have older siblings in years Reception to Year 6 of the preferred school at the time of application and date of admission. Sibling includes full, step, half, foster and adopted brothers and sisters living at the same address

4) Children who have strong Church connections where the school is a Church school. Parents must complete the supplementary form as evidence that the family and the child are active worshipping members at the church to which the school is affiliated. Active worshipping members of the church will be those persons who worship at least once a month sustained over a period of a year prior to the closing date for applications. The supplementary form can be downloaded from the website.

5) Children who suffer from some medical condition or disability, which makes it, better for them to attend that school rather than another. Places will only be offered under this criterion if the child has a certified medical condition with strong professional supporting evidence confirming that existing exceptional problems with the child's health would be seriously exacerbated if a place were not made at the preferred school. Parents applying under this criterion must provide a letter from the child's GP/Consultant setting out the reasons why the school is the most suitable school and details of the child's medical condition. **Medical evidence must be submitted by 15 January 2019.** Evidence received after this date will not be taken into consideration.

6) Proximity (Where you live) – Children who live nearest the school (geographical proximity). Under this category the remaining places will be offered to children who live nearest the preferred school. The distance will be measured in a straight-line using route finder a computerized mapping system which measures from the centre of the home property and designated main entrance to the school.

If any categories are oversubscribed, then geographical proximity (as set out in category 6 above) will be used as a tiebreaker. If the proximity value is equal, then random allocation will be used as a tiebreaker.

### Tiebreaker

If category 2 or 3 are oversubscribed geographical proximity as set out in category 6 will be used as the tiebreaker to decide between the remaining cases. If after measuring distances, it is still not possible to decide on the child(ren) to offered admission (for example two children living in the same block of flats or in the same house) the local authority’s system of random draw will determine which of the children can be offered a place. The draw will take place at the local authority’s offices and the name(s) will be drawn by a local authority officer who is independent of the admissions process.

Where a single place remains at a school and the application being considered is for twins etc., the Council will allocate above the admission number to accommodate each child.

# List 1

## Community primary schools

These are community primary, junior or infant schools. They all admit both boys and girls and are day schools. None has an affiliation to any religious denomination. Admissions are controlled by the LA. The admission criteria for these schools are listed on pages 19 and 20. Each school produces its own prospectus providing information about the curriculum, school policies, activities, special educational needs (SEN) and many other items of interest about the school

Name	Age range	Nursery	Agreed admission limit
<b>Beaumont</b> Wendover Drive, Bolton, BL3 4RX 01204 652149	5 – 11	N	30
<b>Number of preferences expressed for the school September 2019</b>			107
<b>How places were allocated for admission in September 2019</b>			Number of children
Children with an Education, Health & Care Plan			
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			15
Criterion 4 (medical)			0
Criterion 5 (distance)			15
<b>Total number of places offered in September 2019</b>			30
No appeals were heard for this school			

<b>Blackrod</b> Manchester Road Blackrod, Bolton BL6 5SY Tel: 01204 333488	5-11	N	45
<b>Number of preferences expressed for the school September 2019</b>			<b>94</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with a statement of SEN / Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			17
Criterion 4 (medical)			0
Criterion 5 (proximity)			27
<b>Total number of places offered in September 2019</b>			<b>44</b>
No appeals were heard for this school			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Blackshaw</b> Bideford Drive Bolton BL2 6TE Tel: 01204 333505	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>71</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			2
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			10
Criterion 4 (medical)			0
Criterion 5 (proximity)			18
<b>Total number of places offered in September 2019</b>			<b>30</b>
No appeals were heard for this school.			

<b>Brandwood</b> Brandwood Street Bolton BL3 4 BG Tel: 01204 333444	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>117</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			26
Criterion 4 (medical)			0
Criterion 5 (proximity)			33
<b>Total number of places offered in September 2019</b>			<b>60</b>
There was one appeal heard for the school which was refused			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Brownlow Fold</b> Darley Street, Bolton, BL1 3DX Tel: 01204 333511	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>84</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			10
Criterion 4 (medical)			0
Criterion 5 (proximity)			20
<b>Total number of places offered in September 2019</b>			<b>30</b>
There were no appeals heard for the school.			



<b>Castle Hill</b> Castle Hill Street, Bolton, BL2 2JT Tel: 01204 332766	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			13
Criterion 4 (medical)			0
Criterion 5 (proximity)			17
<b>Total number of places offered in September 2019</b>			<b>30</b>
No appeals were heard for this school			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Cherry Tree</b> Highfield Road. Farnworth, Bolton, BL4 0NS Tel: 01204 333033	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>99</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			22
Criterion 4 (medical)			0
Criterion 5 (proximity)			35
<b>Total number of places offered in September 2019</b>			<b>57</b>
There were no appeals heard for the school			

<b>Chorley New Road</b> Horwich, Bolton, BL6 6EW Tel: 01204 337046	5-11	Y	45
<b>Number of preferences expressed for the school September 2019</b>			<b>91</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			18
Criterion 4 (medical)			0
Criterion 5 (proximity)			23
<b>Total number of places offered in September 2019</b>			<b>41</b>
There were no appeals heard for the school			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Church Road</b> Captains Clough Road Bolton, BL1 5RU Tel: 01204 332777	5-11	N	60
<b>Number of preferences expressed for the school September 2019</b>			<b>120</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			23
Criterion 4 (medical)			0
Criterion 5 (proximity)			30
<b>Total number of places offered in September 2019</b>			<b>53</b>
There were no appeals heard for the school			

Name	Age Range	Nursery (yes/no)	Agreed admission limit
<b>Clarendon</b> Clarendon Street Bolton, BL3 6SF Tel: 01204 333411	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>109</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			25
Criterion 4 (medical)			0
Criterion 5 (proximity)			34
<b>Total number of places offered in September 2019</b>			<b>60</b>
One appeal was heard for this school which was refused			

Name	Age range	Nursery	Agreed admission limit
<b>Claypool</b> Salisbury Road, Horwich Bolton, BL6 6LN Tel: 01204 333426	5-11	N	30
<b>Number of preferences expressed for the school September 2019</b>			<b>90</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			14
Criterion 4 (medical)			1
Criterion 5 (proximity)			15
<b>Total number of places offered in September 2019</b>			<b>30</b>
One appeal was heard for this school which was refused			

Name	Age range	Nursery	Agreed admission limit
<b>Devonshire Road</b> Devonshire Road Bolton, BL1 4ND Tel: 01204 333614	5-11	N	60
<b>Number of preferences expressed for the school September 2019</b>			<b>120</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			27
Criterion 4 (medical)			0
Criterion 5 (proximity)			33
<b>Total number of places offered in September 2019</b>			<b>60</b>
There were no appeals heard for the school			

Name	Age range	Nursery	Agreed admission limit
<b>Eatock</b> St Georges Avenue Westhoughton, BL5 2EZ Tel: 01942 634672	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>132</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			9
Criterion 4 (medical)			0
Criterion 5 (proximity)			21
<b>Total number of places offered in September 2019</b>			<b>31</b>
There were three appeals heard for the school, which were refused.			

<b>Egerton</b> Cox Green Road Egerton, Bolton, BL7 9RE Tel: 01204 333530	5-11	N	30
<b>Number of preferences expressed for the school September 2019</b>			<b>100</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			13
Criterion 4 (medical)			0
Criterion 5 (proximity)			16
<b>Total number of places offered in September 2019</b>			<b>29</b>
No appeals were heard for this school			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Gaskell</b> Thomas Holden Street Bolton, BL1 2QG Tel: 01204 333666	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>80</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			2
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			15
Criterion 4 (medical)			0
Criterion 5 (proximity)			32
<b>Total number of places offered in September 2019</b>			<b>49</b>
No appeals were heard for this school			

<b>Gilnow</b> Gilnow Gardens Bolton, BL1 4LG Tel: 01204 333724	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>49</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			16
Criterion 4 (medical)			0
Criterion 5 (proximity)			13
<b>Total number of places offered in September 2019</b>			<b>29</b>
There were no appeals heard for the school.			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Hardy Mill</b> Belmont View, Harwood Bolton, BL2 3QJ Tel: 01204 333770	5-11	Y	45
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>109</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			17
Criterion 4 (medical)			0
Criterion 5 (proximity)			27
<b>Total number of places offered in September 2019</b>			<b>45</b>
There were two appeals heard for the school, both were refused			

<b>Haslam Park</b> Wigan Road, Bolton, BL3 5QL Tel: 0124 333393	5-11	N	45
<b>Number of preferences expressed for the school September 2019</b>			<b>90</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			22
Criterion 4 (medical)			0
Criterion 5 (proximity)			20
<b>Total number of places offered in September 2019</b>			<b>43</b>
There were no appeals heard for the school.			

<b>Name</b>	<b>Age range</b>	<b>Nursery (yes/no)</b>	<b>Agreed admission limit</b>
<b>Heathfield</b> Henniker Road, Bolton BL3 3TP Tel: 01204 333595	5-11	N	30
<b>Number of preferences expressed for the school September 2019</b>			<b>76</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			12
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			18
<b>Total number of places offered in September 2019</b>			<b>30</b>
One appeal was heard for the school, which was refused.			

<b>Highfield</b> Marsh Lane, Farnworth Bolton, BL4 0AP Tel: 01204 571749	5-11	N	60
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>147</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			24
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			36
<b>Total number of places offered in September 2019</b>			<b>60</b>
There were no appeals heard for the school.			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>High Lawn</b> Holden Avenue Bolton, BL1 7EX Tel: 01204 332728	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>105</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			16
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			36
<b>Total number of places offered in September 2019</b>			<b>52</b>
There were no appeals heard for the school			



<b>Johnson Fold</b> Worston Avenue Bolton, BL1 5UG Tel: 01204 333011	2-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>44</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			15
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			14
<b>Total number of places offered in September 2019</b>			<b>30</b>
There were no appeals heard for the school			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Kearsley West</b> Primrose Street Kearsley, BL4 9BZ Tel: 01204 332600	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>96</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			2
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			12
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			16
<b>Total number of places offered in September 2019</b>			<b>30</b>
Three appeals were heard, all of which were refused			

Name	Age range	Nursery	Agreed admission limit
<b>Ladybridge</b> Broadford Road Bolton, BL3 4NB Tel: 01204 333646	5-11	N	60
<b>Number of preferences expressed for the school September 2019</b>			<b>96</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			30
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			16
<b>Total number of places offered in September 2019</b>			<b>46</b>
No appeals were heard for this school			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Leverhulme</b> Poulton Avenue Bolton BL2 6EG Tel: 01204 333123	4-11	Y	79
<b>Number of preferences expressed for the school September 2019</b>			<b>89</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			15
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			32
<b>Total number of places offered in September 2019</b>			<b>48</b>
No appeals were heard for this school			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Lostock</b> Glengarth Drive, Lostock Bolton BL6 4PS Tel: 01204 333733	5-11	N	30
<b>Number of preferences expressed for the school September 2019</b>			<b>141</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			16
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			14
<b>Total number of places offered in September 2019</b>			<b>30</b>
Two appeals were heard for this school, both of which were refused			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Markland Hill</b> Markland Hill Bolton BL1 5EJ Tel: 01204 332626	5-11	N	45
<b>Number of preferences expressed for the school September 2019</b>			<b>141</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			3
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			22
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			20
<b>Total number of places offered in September 2019</b>			<b>45</b>
Six appeals were heard for this school, all of which were refused			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Moorgate</b> Entwistle Street Bolton BL2 2RH Tel: 01204 333477	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>141</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			26
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			3
<b>Total number of places offered in September 2019</b>			<b>30</b>
Fifteen appeals were heard for this school, all of which were refused			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Mytham</b> Mytham Road Bolton BL3 1JG Tel: 01204 333556	5-11	N	50
<b>Number of preferences expressed for the school September 2019</b>			<b>141</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			24
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			27
<b>Total number of places offered in September 2019</b>			<b>51</b>
Two appeals were heard for this school, both of which were refused			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Oxford Grove</b> Shepherds Cross Street Bolton BL1 3EJ Tel: 01204 333380	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>141</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			26
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			34
<b>Total number of places offered in September 2019</b>			<b>60</b>
No appeals were heard for this school			

Name	Age range	Nursery	Agreed admission limit
<b>Pikes Lane</b> Deane Road Bolton BL3 5HP Tel: 01204 333633	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>129</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			31
Criterion 4 (medical)			0
Criterion 5 (proximity)			29
<b>Total number of places offered in September 2019</b>			<b>60</b>
Three appeals were heard for this school, all of which were refused			

<b>Queensbridge</b> St Germain Street Farnworth BL4 7BL Tel: 01204 332577	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>79</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			18
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			11
<b>Total number of places offered in September 2019</b>			<b>30</b>
One appeal heard for the school, which was refused.			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Sharples</b> Hugh Lupus Street Bolton, BL1 8RU Tel: 01204 333077	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>60</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			9
Criterion 4 (medical)			0
Criterion 5 (proximity)			17
<b>Total number of places offered in September 2019</b>			<b>26</b>
There were no appeals heard for the school			

<b>Spindle Point</b> Moss Lane Kearsley BL4 8SE Tel: 01204 333458	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>55</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			8
Criterion 4 (medical)			0
Criterion 5 (proximity)			19
<b>Total number of places offered in September 2019</b>			<b>27</b>
There were no appeals heard for this school.			

<b>Name</b>	<b>Age range</b>	<b>Nursery</b>	<b>Agreed admission limit</b>
<b>Sunning Hill</b> Goldsmith Street Bolton BL3 TR Tel: 01204 333588	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b> <b>How places were allocated for admission in September 2019</b>			<b>215</b> <b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			50
Criterion 4 (medical)			0
Criterion 5 (proximity)			10
<b>Total number of places offered in September 2019</b>			<b>60</b>
There were eighteen appeals heard for the school, which were refused.			

<b>The Gates</b> Bristle Hill Way Westhoughton, BL5 3QA Tel: 01942 634734	5-11	Y	45
<b>Number of preferences expressed for the school September 2019</b>			<b>66</b>
<b>How places from allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			13
Criterion 4 (medical)			0
Criterion 5 (proximity)			21
<b>Total number of places offered in September 2019</b>			<b>34</b>
There were no appeals heard for the school			

<b>Name</b>	<b>Age range</b>	<b>Nursery (yes/no)</b>	<b>Agreed admission limit</b>
<b>The Oaks</b> Sharples Hall Drive Bolton BL1 7HS Tel: 01204 333171	5-11	N	30
<b>Number of preferences expressed for the school September 2019</b>			<b>128</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			10
Criterion 4 (medical)			0
Criterion 5 (proximity)			19
<b>Total number of places offered in September 2019</b>			<b>30</b>
There were two appeals heard for this school which were refused.			



<b>The Valley</b> Hibbert Street Bolton BL1 8JG Tel: 01204 332684	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>96</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			25
Criterion 4 (medical)			0
Criterion 5 (proximity)			35
<b>Total number of places offered in September 2019</b>			<b>60</b>
No appeals were heard for this school			

<b>Name</b>	<b>Age range</b>	<b>Nursery (yes/no)</b>	<b>Agreed admission limit</b>
<b>Washacre</b> Clough Avenue Westhoughton BoltonBL5 2NJ Tel: 01942 634756	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>22</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			11
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			5
<b>Total number of places offered in September 2019</b>			<b>16</b>
There were no appeals heard for this school			

# List 2

## Voluntary controlled schools

All the schools in this list are voluntary controlled primary schools. They all take boys and girls and are all day schools. Each school is affiliated to a particular religious denomination and this is shown after the name of the school (CE = Church of England; Meth = Methodist). Admissions are controlled by the council. The admission criteria are listed on page 33. Each school produces its own prospectus providing information about the curriculum, school policies, activities, special educational needs and many other items of interest about the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Blackrod Anglican Methodist</b> Vicarage Road West Blackrod, BL6 5DE Tel: 01204 333520	5-11	Y	30
<b>Number of preferences expressed for the school September 2019</b>			<b>58</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			11
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			18
<b>Total number of places offered in September 2019</b>			<b>29</b>
No appeals were heard for this school			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>St James Daisy Hill CE</b> Hindley Road, Daisy Hill Westhoughton BL5 2JU Tel: 01942 634688	5-11	N	60
<b>Number of preferences expressed for the school September 2019</b>			<b>111</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			1
Criterion 1 (children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			28
Criterion 4 (children with church connections)			0
Criterion 5 (medical)			0
Criterion 6 (proximity)			30
<b>Total number of places offered in September 2019</b>			<b>60</b>

There were no appeals heard for the school			
Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>St Mary's CE Deane</b> Edale Road Bolton, BL3 4QP Tel: 01204 333494	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>58</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			1
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			22
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			31
<b>Total number of places offered in September 2019</b>			<b>54</b>
No appeals were heard for this school			

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>St Matthew's CE (Bolton)</b> Kentford Road Bolton, BL1 2JL Tel: 01204 333005	5-11	Y	60
<b>Number of preferences expressed for the school September 2019</b>			<b>58</b>
<b>How places were allocated for admission in September 2019</b>			<b>No of children</b>
Children with an Educational Health Care Plan			0
Criterion 1 (Children in care)			0
Criterion 2 (vulnerable children)			0
Criterion 3 (sibling link)			25
Criterion 4 (Medical)			0
Criterion 5 (Proximity)			24
<b>Total number of places offered in September 2019</b>			<b>49</b>
No appeals were heard for this school			

## List 3

### Voluntary aided schools - Church of England

All schools in this list are Church of England Voluntary Aided primary schools. They all take both boys and girls and are all day schools. The Governors of the school control admissions. The admission criteria for admission to the Reception Class of each school are given below. Each school produces its own prospectus providing information about the curriculum, school policies, activities, special educational needs (SEN) and many other items of interest about the school. Applications for these schools must be made on the common preference form and you should also complete the additional form to show how you meet the individual school's admission criteria in respect of church attendance.

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>All Saints</b> Devon Street, Farnworth Bolton BL4 7PY Telephone 01204 333083	5-11	Y	30

Please refer to the school website for a full copy of the schools published admissions policy – [www.all-saints.bolton.sch.uk](http://www.all-saints.bolton.sch.uk)

Number of preferences expressed for the school September 2019 – **43**

**Total number of places offered in September 2019 - 30**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>Bolton Parish</b> Chadwick Street Bolton BL2 1JN Tel: 01204 333433	5-11	Y	30

Admissions to an Aided school are the responsibility of the Governors, in agreement with the Diocesan Board of Education and the Local Authority.

Please refer to the school website for a full copy of the schools published admissions policy – [www.bolton-parish.bolton.sch.uk](http://www.bolton-parish.bolton.sch.uk)

Number of preferences expressed for the school September 2019 – **57**

**Total number of places offered in September 2019 - 30**

Five appeals were heard for this school, all of which were refused.

If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Horwich Parish</b> Church Street, Horwich Bolton BL6 6AA Tel: 01204 333147	5-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy – [www.horwichparish.net](http://www.horwichparish.net)

**Number of preferences expressed for the school September 2019 – 87**  
**Total number of places offered in September 2019 – 44**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school.

<b>St Andrew</b> Crescent Avenue, Over Hulton Bolton BL5 1EN Tel: 01204 332606	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy – [www.standrewsbolton.co.uk](http://www.standrewsbolton.co.uk)

**Number of preferences expressed for the school September 2019 - 39**  
**Total number of places offered in September 2019 – 24**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>St Bartholomew</b> The Fairways Westhoughton BL5 3NZ Tel: 01942 634717	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy – [www.st-barts.bolton.sch.uk](http://www.st-barts.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 117**  
**Total number of places offered in September 2019 – 30**

One appeal was heard for the school, which was refused.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Catherines</b> Greenstone Avenue Horwich BL6 5SJ Tel: 01204 332636	5-11	Y	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.st-catherines.bolton.sch.uk](http://www.st-catherines.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 98**

**Total number of places offered in September 2019 - 30**

One appeal was heard for this school, which was refused.  
If you require information of allocations in previous years, please contact the school

<b>St George's</b> The Hoskers Westhoughton BL5 2FB Tel: 01942 813069	5-11	Y	45
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-georges.bolton.sch.uk](http://www.st-georges.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 82**

**Total number of places offered in September 2019 – 34**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St John's</b> Church Road Kearsley BL4 8AP Tel: 01204 333101	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-johns-kearsley.bolton.sch.uk](http://www.st-johns-kearsley.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 65**

**Total number of places offered in September 2019 - 29**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Matthew's (Little Lever)</b> Norris Street Little Lever Bolton BL3 1BQ Tel: 01204 333692	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.saintmatthewsschool.org.uk](http://www.saintmatthewsschool.org.uk)

**Number of preferences expressed for the school September 2019 - 73**  
**Total number of places offered in September 2019 – 30**

There were no appeals were heard for this school.  
If you require information of allocations in previous years, please contact the school

<b>St Maxentius</b> New Heys Way Bradshaw Bolton BL2 4AE Tel: 01204 333106	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-maxentius.bolton.sch.uk](http://www.st-maxentius.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 65**  
**Total number of places offered in September 2019 - 27**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St Michael's</b> Green Lane Bolton BL3 2PL Tel: 01204 333063	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-michaels.bolton.sch.uk](http://www.st-michaels.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 108**  
**Total number of places offered in September 2019 - 60**

There were no appeals were heard for this school.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Peter's</b> Alexandra Street Farnworth BL4 9JT 01204 333090	5-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy - [www.st-peters-farnworth.bolton.sch.uk](http://www.st-peters-farnworth.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 -150**  
**Total number of places offered in September 2019 - 61**

There were four appeals heard for the school, which were refused.  
If you require information of allocations in previous years, please contact the school

<b>St Peter's</b> Smithills Dean Limefield Road Bolton BL1 6LA Tel: 01204 333500	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy – [www.spsd.bolton.sch.uk](http://www.spsd.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 63**  
**Total number of places offered in September 2019 - 30**

One appeal was heard for the school, which was refused.  
If you require information of allocations in previous years, please contact the school

<b>St Saviour Ringley</b> Fold Road, Stoneclough Radcliffe M26 1EU Tel; 01204 333437	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.stsaviourschool.com](http://www.stsaviourschool.com)

**Number of preferences expressed for the school September 2019 – 67**  
**Total number of places offered in September 2019 – 30**

One appeal was heard for this school, which was refused.  
If you require information of allocations in previous years, please contact the school



Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Stephen's Kearsley Moor</b> Bent Spur Road Kearsley BL4 8PB Tel: 01204 333642	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.ststephenskearsley.co.uk](http://www.ststephenskearsley.co.uk)

**Number of preferences expressed for the school September 2019 - 78**  
**Total number of places offered in September 2019 - 30**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St Stephen &amp; All Martyrs</b> Radcliffe Road Bolton BL2 1NZ 01204 333155	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.ssam.bolton.sch.uk](http://www.ssam.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 55**  
**Total number of places offered in September 2019 - 30**

There was one appeal heard for the school, which was refused

<b>St Thomas Chequerbent</b> Molyneux Road Westhoughton BL5 3HP Tel: 01942 634666	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-thomas.bolton.sch.uk](http://www.st-thomas.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 84**  
**Total number of places offered in September 2019 - 30**

One appeal heard for the school, which was refused.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Thomas Halliwell</b> Eskrick Street Bolton BL1 3JB Tel: 01204 333193	5-11	Y	45

Please refer to the school website for a full copy of the schools published admissions policy - [www.st-thomas-halliwell.bolton.sch.uk](http://www.st-thomas-halliwell.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 90**

**Total number of places offered in September 2019 – 45**

One appeal was heard for this school, which was refused

<b>Walmsley</b> Blackburn Road Egerton, Bolton, BL7 9SA Tel: 01204 332650	5-11	N	55
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Please refer to the school website for a full copy of the schools published admissions policy - [www.walmsley.bolton.sch.uk](http://www.walmsley.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 123**

**Total number of places offered in September 2019 - 54**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school.

# List 4

## Voluntary aided schools - Roman Catholic

All schools in this list are Roman Catholic voluntary aided primary schools. They all take both boys and girls and are all day schools. The admission criteria for each school are given below, each school produces its own prospectus providing information about the curriculum, school policies, activities, special educational needs and many other items of interest about the school. In all cases when applying for admission to a Roman Catholic primary school parents must:

1. Provide a baptismal certificate if applying as a Roman Catholic child.
2. Check where appropriate with the parish Priest or the school whether they are resident within the parish boundary as specified in the school's criteria.
3. Note that the definition of a sibling includes any child (brother/sister/stepbrother/stepbrother, etc.) resident at the same address and part of the same family unit, unless otherwise stated by the school.
4. Note that all governors have a duty to comply with class size limits at Key Stage 1. This means that the schools cannot operate classes in Key Stage 1 of more than 30 children.

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>Holy Infant &amp; St Anthony</b> Mitre Street, Astley Bridge Bolton BL1 6QJ Tel: 01204 333111	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.holy-infants.bolton.sch.uk](http://www.holy-infants.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 57**

**Total number of places offered in September 2019 – 30**

There were no appeals heard for the school

<b>Our Lady of Lourdes</b> Beech Avenue Farnworth BL4 0BP 01204 333181	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.ourlady.bolton.sch.uk](http://www.ourlady.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 83**

**Total number of places offered in September 2019 – 30**

There was one appeal heard for the school, which was refused.

If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>Sacred Heart</b> Central Drive Westhoughton BL5 3DU Tel: 01942 634681	5-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy – [www.sacred-heart.bolton.sch.uk](http://www.sacred-heart.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 115**  
**Total no of places offered in September 2019 - 60**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St Bernard's</b> Wendover Drive Ladybridge, Bolton, BL3 4RX Tel: 01204 652147	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy – [www.st-bernards.bolton.sch.uk](http://www.st-bernards.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 66**  
**Total number of places offered in September 2019 - 22**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St Brendan's</b> Brookfold Lane Bolton BL2 4DZ Tel: 01204 333133	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-brendan.bolton.sch.uk](http://www.st-brendan.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 82**  
**Total number of places offered in September 2019 – 30**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Columba's</b> Ripley Street, Bolton, BL2 3AR Tel: 01204 333421	5-11	Y	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.stcolumbasrcprimary.co.uk](http://www.stcolumbasrcprimary.co.uk)

**Number of preferences expressed for the school September 2019 - 66**  
**Total number of places offered in September 2019 –30**

There were three appeals heard for the school, all of which were refused  
If you require information of allocations in previous years, please contact the school

<b>St Ethelbert's</b> Melbourne Road Bolton BL3 5RL Tel: 01204 333036	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-ethelberts.bolton.sch.uk](http://www.st-ethelberts.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 93**  
**Total number of places offered in September 2019 - 30**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>St Gregory's</b> Presto Street Farnworth BL4 8AJ Tel: 01204 332658	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy – [www.st-gregorys.bolton.sch.uk](http://www.st-gregorys.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 55**  
**Total number of places offered in September 2019 - 30**

There were no appeals heard for the school  
If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St John the Evangelist RC</b> Darwen Road Bromley Cross Bolton BL7 9HT Tel: 01204 333440	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy - [www.st-johns-bromley-cross.bolton.sch.uk](http://www.st-johns-bromley-cross.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 59**

**Total number of places offered in September 2019 – 24**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school.

<b>St Joseph's</b> Shepherd Cross Street Bolton BL1 3EJ Tel: 01204 333055	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-josephrcp.bolton.sch.uk](http://www.st-josephrcp.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 76**

**Total number of places offered in September 2019 - 30**

There was one appeal heard for the school, which was refused.

If you require information of allocations in previous years, please contact the school.

<b>St Mary's</b> Victoria Road Horwich BL6 6EP Tel: 01204 333625	5-11	N	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-marys-horwich.bolton.sch.uk](http://www.st-marys-horwich.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 67**

**Total number of places offered in September 2019 – 30**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>SS Osmund &amp; Andrew RC</b> Falkirk Drive Bolton BL2 6NW 01204 333070	5-11	Y	50

Please refer to the school website for a full copy of the schools published admissions policy – [www.ss-osands.bolton.sch.uk](http://www.ss-osands.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 99**  
**Total number of places offered in September 2019 - 50**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school

<b>SS Peter &amp; Paul</b> Pilkington Street Bolton BL3 6HP Tel: 01204 333030	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy - [www.sspp.bolton.sch.uk](http://www.sspp.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 60**  
**Total number of places offered in September 2019 - 30**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school

<b>St Teresa's</b> Redcar Road, Little Lever Bolton BL3 1EN 01204 333163	5-11	N	20
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Please refer to the school website for a full copy of the schools published admissions policy - [www.st-teresas.bolton.sch.uk](http://www.st-teresas.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 37**  
**Total number of places offered in September 2019 - 11**

There were no appeals heard for the school.

If you require information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>St Thomas of Canterbury</b> Eastbourne Grove Bolton BL1 5LH Tel: 01204 333131	5-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy - [www.stoc.bolton.sch.uk](http://www.stoc.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 34**  
**Total number of places offered in September 2019 – 60**

There were four appeals heard for the school, all of which were refused.  
If you require information of allocations in previous years, please contact the school

<b>St William of York</b> Nugent Road Bolton BL3 3DE Tel: 01204 333522	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy – [www.st-williams.bolton.sch.uk](http://www.st-williams.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 82**  
**Total number of places offered in September 2019 – 30**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school



# Bolton Primary Academies

## Admission criteria

Name	Age range	Nursery (yes/no)	Agreed admission Limit
<b>Beacon Primary Academy</b> Peter Martin Street, Horwich Bolton BL6 7AL Tel: 01204 333545	5-11	Y	60

Please refer to the school website for a full copy of the schools published admissions policy - [www.beacon.bolton.sch.uk](http://www.beacon.bolton.sch.uk)

**Number of preferences express for the school September 2019 – 32**  
**Total number of places offered in September 2019 – 23**

There were no appeals heard for the school  
If you require information of allocations in previous years, please contact the Local Authority.

<b>Bishop Bridgeman</b> Rupert Street Bolton BL3 6PY Tel: 01204 333466	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy - [www.bishop-bridgeman.bolton.sch.uk](http://www.bishop-bridgeman.bolton.sch.uk).

**Number of preferences expressed for the school September 2019 - 152**  
**Total number of places offered in September 2019 - 60**

There were four appeals heard for the school, all of which were refused.  
If you require information of allocations in previous years, please contact the school.

<b>Bolton St Catherine's Academy</b> Stitch-mi-Lane Bolton, BL2 4HU Tel: 01204 332533	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy including definitions of each category - [www.boltonstcatherinesacademy.org.uk](http://www.boltonstcatherinesacademy.org.uk)

**Number of preferences expressed for the school September 2019 – 76**  
**Total number of places offered in September 2019 – 45**

There were no appeals heard for the school.  
If you required information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Bowness</b> Church Street Bolton, BL3 1BT Tel: 01204 333140	5-11	N	20

Please refer to the school website for a full copy of the schools published admissions policy - [www.bowness.bolton.sch.uk](http://www.bowness.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 23**  
**Total number of places offered in September 2019 - 12**

There were no appeals heard for the school.  
If you require information of allocations in previous years, please contact the school

<b>Eagley Infant Primary School</b> Stonestead Drive Bromley Cross Bolton, BL7 9LN Tel: 01204 333650	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy – [www.eagley-infant.bolton.sch.uk](http://www.eagley-infant.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 131**  
**Total number of places offered in September 2019 – 54**

There were no appeals heard for this school.  
If you require information of allocations in previous years, please contact the school.

<b>Eagley Junior School</b> Chapelton Road Bromley Cross Bolton BL7 9AT Tel: 01204 333708	7-11	N	60
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All children attending Eagley Infant Primary School will automatically transfer to the junior school. New applications to join the Junior School will be considered under the in-year arrangements and in the event of over subscription for new applications the infant school policy will apply.

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Essa Primary Academy</b> Lever Edge Lane Bolton BL3 3HH Tel: 01204 333226	4-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy - [www.essaprimary.org](http://www.essaprimary.org)

**Number of preferences expressed for the school September 2019 – 129**

**Total number of places offered in September 2019 - 56**

There were no appeals heard for this school.

If you require information of allocations in previous years, please contact the school.

<b>Harwood Meadows</b> Orchard Gardens Harwood Bolton, BL2 3QJ Tel: 01204 333702	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions policy including definitions of each category – [www.harwood-meadows.bolton.sch.uk](http://www.harwood-meadows.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 97**

**Total number of places offered in September 2019 – 30**

There were three appeals heard for this school, all of which were refused

If you required information of allocations in previous years, please contact the school

<b>Lever Edge Primary Academy</b> Lever Edge Lane Bolton BL3 3HP Tel: 01204 333677	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy - [www.leveredgeprimaryacademy.co.uk](http://www.leveredgeprimaryacademy.co.uk)

**Number of preferences expressed for the school September 2019 – 166**

**Total number of places offered in September 2019 – 60**

There were nine appeals heard for this school, all of which were refused

If you required information of allocations in previous years, please contact the school

**Masefield Primary School and Red Lane Primary School are now a multi- academy trust known as the BASE Academy**

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>Masefield</b> Masefield Road Bolton BL3 1NG Tel: 01204 333714	5-11	Y	30

Please refer to the school website for a full copy of the schools published admissions policy – [www.masefield.bolton.gov.uk](http://www.masefield.bolton.gov.uk)

**Number of preferences expressed for the school September 2019 – 96**  
**Total number of places offered in September 2019 – 37**

There were no appeals heard for this school  
If you required information of allocations in previous years, please contact the school

<b>Prestolee</b> Church Road Stoneclough Radcliffe M26 9HJ Tel: 01204 331521	5-11	Y	30
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Please refer to the school website for a full copy of the schools published admissions criteria – [www.prestolee.bolton.sch.uk](http://www.prestolee.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 70**  
**Total number of places offered in September 2019 – 31**

There were two appeals heard for this school, both of which were refused  
If you required information of allocations in previous years, please contact the school

<b>Red Lane</b> Red Lane Bolton BL2 5HP Tel: 01204 333580	5-11	Y	60
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Please refer to the school website for a full copy of the schools published admissions policy – [www.red-lane.bolton.sch.uk](http://www.red-lane.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 109**  
**Total number of places offered in September 2019 – 60**

One appeal was heard for this school which was refused  
If you required information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>SS Simon and Jude's CE</b> Newport Road Bolton BL3 2DT Tel: 01204 333583	5-11	N	60

Please refer to the school website for a full copy of the school published admissions policy – [www.sssj.bolton.sch.uk](http://www.sssj.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 121**  
**Total number of places offered in September 2019 – 60**

There were four appeals heard for the school, all of which were refused  
If you required information of allocations in previous years, please contact the school

<b>St Bede CE Primary Academy</b> Morris Green Lane Bolton BL3 3LJ Tel: 01204 61899	5-11	Y	90
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Please refer to the school website for a full copy of the schools published admissions policy – [www.stbedeacademy.org](http://www.stbedeacademy.org)

**Number of preferences expressed for the school September 2019 - 155**  
**Total number of places offered in September 2019 - 90**

There were three appeals heard for the school, all of which were refused  
If you require information of allocations in previous years, please contact the school

<b>St James CE</b> Hillside Avenue Farnworth, BL4 9QB Tel: 01204 333001	5-11	Y	45
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Please refer to the school website for a full copy of the schools published admissions policy – [www.st-james-farnworth.bolton.sch.uk](http://www.st-james-farnworth.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 63**  
**Total number of places offered in September 2019 – 35**

There were no appeals heard for the school  
If you required information of allocations in previous years, please contact the school

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>St Pauls CE</b> Newnham Street Bolton BL1 8QA Tel: 01204 333741	5-11	N	30

Please refer to the school website for a full copy of the schools published admissions policy – [www.st-pauls.bolton.sch.uk](http://www.st-pauls.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 – 81**  
**Total number of places offered in September 2019 – 30**

There were four appeals heard for the school, all of which were refused  
If you required information of allocations in previous years, please contact the school

<b>The Ferns Academy</b> Plodder Lane, Farnworth Bolton BL4 0DA Tel: 01204 471277	5-11	N	60
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Please refer to the school website for a full copy of the schools published admissions policy – [www.thefernsacademy.org](http://www.thefernsacademy.org)

**Number of preferences expressed for the school September 2019 – 124**  
**Total number of places offered in September 2019 – 52**

There were no appeals heard for the school  
If you require information of allocations in previous years, please contact the school

<b>Tonge Moor Primary Academy</b> Brierwood Bolton BL2 2PF Tel: 01204 333755	5-11	N	60
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Please refer to the school website for a full copy of the schools published admissions policy including - [www.tonge-moor.bolton.sch.uk](http://www.tonge-moor.bolton.sch.uk)

**Number of preferences expressed for the school September 2019 - 98**  
**Total number of places offered in September 2019 - 59**

There were no appeals heard for the school  
If you require information of allocations in previous years, please contact the school.

# Primary Free School

Name	Age range	Nursery (yes/no)	Agreed admission limit
<b>The Olive Tree</b> Adelaide House, Adelaide Street Bolton BL3 3NY Tel: 01204 322370	4-11	N	60

Please refer to the school website for a full copy of the schools published admissions policy - [www.theolivetreeprimary.com](http://www.theolivetreeprimary.com)

**Number of preferences expressed for the school September 2019 - 263**  
**Total number of places offered in September 2019 - 60**

There were eight appeals heard for this school, all of which were refused.

<b>The Olive School</b> Ashton House Waterloo Street Bolton BL1 8HT Tel: 01204 867890	4-11		60
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Please refer to the school website for a full copy of the schools published admissions policy - [www.olivebolton.com](http://www.olivebolton.com)

**Number of preferences expressed for the school September 2019 – 142**  
**Total number of places offered in September 2019 – 60**

There were four appeals heard for the school, all of which were which was refused.

## **Children with an Education, Health and Care Plan**

The Department of People recognise that, at any one time, approximately 20% of pupils may have SEN that require extra help at school. For the majority of these pupils their SEN will be met by their mainstream school, in line with the SEN Code of Practice. All schools have a designated member of staff, the SENCO (Special Educational Needs Coordinator), who has responsibility for special educational needs.

Schools also have a SEN Governor who has particular responsibility for the SEN policy and ensuring its delivery. There are a small proportion of pupils whose needs are so severe that they cannot be met by the resources available to mainstream school and the support services available to them. These pupils will require an Education, Health & Care Plan and may be placed in either a mainstream or a special school.

The Special Educational Needs & Disability Act 2001 introduced new duties on LA, schools, higher education institutes and youth services. The Act strengthens the right of children with special educational needs to be educated in mainstream schools where parents wish it and the interests of the other children can be protected. It also requires the school to inform parents/carer's where they are making special educational needs provision for their child.

Part 4 of the Act amends the Disability Discrimination Act (1995) by placing new duties on providers of school and post-16 education:

- Not to treat disabled pupils less favorably, without justification, for a reason which relates to their disability
- To make reasonable adjustments so that disabled pupils are not put at a substantial disadvantage to pupils who are not disabled
- To prepare accessibility strategies (LAs) and accessibility plans (schools) for increasing, over time, the accessibility of schools for disabled pupils (the 'planning duty')

It should be noted that these duties are all 'anticipatory' i.e. schools need to consider the requirements of current and future disabled pupils. This means that schools are expected to make reasonable enquiries to find out whether children currently on roll, as well as those seeking admission, have a disability. All schools should now produce a Disability Equality Scheme to show how they are meeting their duties under the Disability Discrimination Act.

Admission of a pupil with an Education, Health and Care Plan is determined by the school named in Section I of the Education, Health and Care Plan. Parents/carers have a right to state their preferred choice of school and the local authority must comply with the request unless the school is unsuitable to the child's age, ability, aptitude or special educational needs or the placement would be incompatible with the efficient education of the other children with whom the child would be educated.

## **Special schools**

All pupils who are admitted to a special school are required to have an Education, Health and Care Plan. If it is felt that a special school is most appropriate for your child in the primary phase of their education, this will be discussed with you on completion of the statutory assessment process.

All admissions to special schools are agreed through admission panel meetings which are held throughout the Spring and Summer terms

**Greenfold School**, The Orchards, Highfield Road, Farnworth, Bolton BL4 0RA. Tel: 01204 333750

**Ladywood School**, Masefield Road, Little Lever, Bolton BL3 1NG. Tel: 01204 333400

**Thomasson Memorial School**, Devonshire Road, Bolton BL1 4PJ. Tel: 01204 333118



# Further information

## **Co-ordinated admissions**

Bolton Council operates a co-ordinated scheme for the transfer of pupils from nursery to primary school. This means that every parent/carer resident in Bolton who has applied for a school will receive a single offer of a primary school place on the same day from Bolton Local Authority. Bolton Council co-ordinates admissions for all the maintained school in Bolton (including community, Voluntary Aided, Voluntary Controlled and Free Schools). Bolton Local Authority also co-ordinates admissions to schools that are in other Local Authorities.

## **Bolton Council Co-Ordinated Primary Admission Scheme**

All parents/carers of Bolton children must complete the Bolton Council application form for admission primary maintained schools whether located in the borough or in neighbouring Authorities. This will include children who either have or are assessed for an Education, Health & Care Plan. Parents will need to apply online.

The Local Authority will provide parents with access details to the online application form and the Primary Admissions Booklet will be made available online or hard copy available on request. The application will allow parents/carers to express three preferences in rank order and to state reasons for their preferences. This will include maintained schools in this and the neighbouring Authorities. Parents/Carers should only indicate an Independent School if a place has been offered and they are sure a place will not be required at a maintained school.

If Church of England faith schools are expressed as preferences, parents/carers should additionally complete the supplementary faith form. The supplementary form once complete must be validated by the Vicar/Faith Leader in time to enable parents to return it to the school by the deadline published by the school. Failure to complete the schools supplementary form may affect where your child is ranked within the schools over subscription criteria.

For Bolton children the completed application must be submitted, and any other relevant supporting documents must be returned to Bolton Council Pupil and Student Services. The closing date for the Local Authority preference form to be submitted 15<sup>th</sup> January 2020.

The procedures for processing application forms received after the closing date are given in this booklet. The Local authority will provide the admission authorities with details of children applying for admission by 15<sup>th</sup> February 2020. This will include details of non-Bolton children requiring admission to the borough primary schools. Details of Bolton children requiring admission at neighbouring Local authority schools will be passed on to the relevant neighbouring Authorities.

For admission to all primary schools, all applications will be considered without reference to the parents' preference ranking (the order the school is expressed as a preference. For admission to any of the Voluntary Aided, Academy and Free schools the governors for each of the schools will consider all applications based on their agreed criteria.

The Governors of these schools will provide the LA with details of children to be offered and refused places by 15<sup>th</sup> March 2020. Details on on-Bolton children will be passed on the relevant home Authority. Neighbouring Local Authorities will provide details of Bolton children who have applied for admission to their schools.

Where a child could be offered a place at more than one school, the Council will offer a place at the highest ranked school. Where this is the case, the Local Authority will inform the relevant admission authority so that the list of pupils who are to be offered and refused places is kept up to date. Thereafter, the Council and the neighbouring Authorities will consider late applicants. This should ensure those parents/carers of all Bolton children who have applied for admission are offered a place.

All parents/carers of Bolton children will receive an email from the Council informing them of the outcome of the application for admission to borough and neighbouring Local Authority schools. Emails will be sent on 16<sup>th</sup> April 2020 (or next working day). If admission is refused to the preferred Community, Voluntary Controlled, Voluntary Aided, Free or Academy school(s) an appeal form(s) will be made available along with the offer email, which will inform parents/carers of the alternative school to be offered and will advise parents/carers of their right of appeal and provide details of the appeals process.

The Local Authority will continue to co-ordinate admission arrangements until the autumn term. This will mean the Bolton Council application form must be completed. The Council will provide the relevant admission authority details of children requesting admission. The Local Authority will convey to parents/carers of Bolton children the outcome of their application.

### **Promoting good attendance at school**

Parents/carer's have a duty by law to make sure their children receive a full-time education. Most parents/ carer's do this by registering their children in a school, although a small number of parents opt to educate them at home. If a child is registered in a school, the law states that they must attend regularly and that they arrive on time. If your children must be absent from school for any reason you must contact the school as early as possible on the first day of absence. An absence from school can disrupt your child's educational progress.

### **Holidays in term time**

Parents/carer's are not entitled to take their children out of school for a holiday in term time. The regulations which govern school attendance make it clear that the Head Teacher may not grant any leave of absence during term time unless there are exceptional circumstances. If you feel there are exceptional circumstances where your child may be required to take leave of absence, then you must contact the school and get prior agreement from the Head Teacher. Any leave of absence without the Head Teacher's prior agreement will be unauthorised and you risk being issued with a Penalty Notice by the LA.

Penalty Notices are currently set at £60 per parent per child if paid within 21 days or £120 per parent if paid within 28 days.

If your child's head teacher does allow leave of absence for exceptional circumstances, they will agree a return date with you. You must ensure that your child returns to school by the date agreed with the head teacher. If you fail to do so the head teacher has the power to remove your child's name from the school roll. If this happens, you may find that you will not be able to put your child back into your chosen school and you may have to appeal for a place. There is no guarantee that you will win any appeal. Please remember that any absence can disrupt your child's continuity of learning and should be avoided. If they are away from school not only do children miss out on their lessons, they are also less well prepared for the lessons when they do return.

## School meals

You may be entitled to free school meals if you are from a low-income family. Please contact Bolton Council, Revenue and Benefits for further information on 01204 331590.

## School transport

It is the responsibility of the parent/carer to ensure that their child goes to school each day and to make arrangements for them to get to and from school including any costs associated with that.

To qualify for a free school bus pass the following criteria must be met:

1. Attend your nearest available school and travel more than 2 miles to that school (3 miles for children age 8 years and over)

**or**

2. The family must be entitled to free school meals for the child or be in receipt of their maximum Working Tax Credit (I.E not reduced by income)

**and**

Attend their nearest available school and travel more than 2 miles to that school

All journeys will be measured by the shortest walking route accompanied as necessary by an adult. The shortest walking route will be that determined by the Local Authority using public rights of way recognised within the measuring system. This will be measured using Route finder, a computerised mapping system which uses the Ordnance Survey integrated network.

There are limited circumstances where an exception can be made, and these are set out in full in the Council's Home to School Travel and Transport Policy 2018/19 published on the Council's website.

**If you feel that you meet this criteria you can apply by phone to Pupil and Student Services 01204 333333 (8.45am to 5pm) or via email at [admissions@bolton.gov.uk](mailto:admissions@bolton.gov.uk)**

For more information on concessionary travel for school children contact Transport for Greater Manchester on telephone **0161 244 1050** 8am to 8pm or on their website **[www.tfgm.com](http://www.tfgm.com)**

## Sustainable school travel

The school run is the cause of the most congestion and frustration for many people. In the last ten years the number of pupils travelling to school by car has nearly doubled. At 8.45 in the morning the roads around the school gates are very congested and consequently many parents and children are placed at risk when crossing the roads.

All schools in Bolton therefore want to encourage more pupils to walk, cycle and use public transport and decrease the number of cars on the school run. The benefits being:

- Fewer cars outside schools can make the area safer for pupils
- Road safety skills can be practiced by pupils who walk and cycle
- Regular walking or cycling can improve health and fitness
- Less cars reduces CO2 emissions and pollution
- Walking to school is sociable for both parents and pupils
- Less pollution.

Many Bolton schools have a Travel Plan which is a comprehensive document produced, supported by, and involving the whole school community that sets out a package of practical

measures or initiatives for improving children's safety on the school journey and for reducing the number of car trips made to a school.

### **Transferring your child between primary schools**

If your child is already at primary school in Bolton and you want to transfer to another Bolton primary school you will need to complete the In-Year transfer Form, part one of the form must be completed by the parent and part two your child's current school. When the form is fully completed please return it to Pupil & student Services. Forms are available to download on the Bolton Council website or from the One Stop Shop, Town Hall, Bolton.

### **Complaints**

Head teachers and school staff value the involvement of parents/carer's in the education of their children. Working in partnership allows parents/carer's the opportunity to raise any concerns they may have about their child's schooling. Parental concerns about the school should in the first instance be brought to the attention of the Head teacher, Deputy Head teacher or class teacher. In most cases the issue will be resolved to everyone's satisfaction without the need for any formal complaint. Occasionally however, a parent/carer may wish to make a formal complaint. All formal complaints should be made in writing to the Head teacher. It is important to think about what it is that you are complaining about and write down details. Without full details the school will be unable to investigate your complaint. The school will look into your complaint and write back to you with the outcome.

## **Dates for 2020/21 holiday pattern**

***Term dates may vary slightly for each school, please check with the school for their holiday dates***

### **Autumn Term Total 70 days in term**

Term begins: Monday 7th September 2020

Half Term: Monday 26<sup>th</sup> October – Friday 30<sup>th</sup> October 2020

Term ends: Friday 18<sup>th</sup> December 2020

### **Spring Term Total 59 days in term**

Term begins: Monday 4<sup>th</sup> January 2021

Half Term: Monday 15<sup>th</sup> February – Friday 19<sup>th</sup> February 2021

Term ends: Thursday 1<sup>st</sup> April 2021

### **Summer Term Total 64 days in term**

Term begins: Monday 19<sup>th</sup> April 2021

Bank Holiday: Monday 3<sup>rd</sup> May 2021

Bank Holiday: Monday 31<sup>st</sup> May 2021

Half Term: Tuesday 1<sup>st</sup> June – Friday 4<sup>th</sup> June 2021

Term ends: Friday 23<sup>rd</sup> July 2021

Additional Information:

- Children will be in school for 190 days
- Staff will be in school for 195 days
- 5 INSET days to be allocated during non-term time
- The above pattern equates to 193 days and Governing bodies have the authority to determine 3 occasional days to meet local needs of the school.
- There will be no local council elections in 2021 as this is a fallow year

# Additional contacts

## **Blackburn with Darwen Borough Council**

Director of Children's Services 10 Duke Street  
Blackburn BB1 6AD Tel. 01254 666605  
[www.blackburn.gov.uk](http://www.blackburn.gov.uk)

## **Bury Council Children's Services**

3 Knowsley Place Duke Street  
Bury BL9 0EJ, Tel. 0161 253 7657  
[www.bury.gov.uk](http://www.bury.gov.uk)

## **Wigan Council**

School Organisation Team  
People: Children, Adults and Families Wigan Council  
3rd Floor, Waterside House Waterside Drive  
Wigan WN3 5AZ  
01942 486040/486037/486039  
[www.wigan.gov.uk](http://www.wigan.gov.uk)

## **Manchester City Council**

Children's Services Department 1 First Street  
Whitworth Street West Manchester M15 4FN Tel. 0161 245 7166  
[www.manchester.gov.uk/admissions](http://www.manchester.gov.uk/admissions)

## **Lancashire County Council**

Children's Services Authority Area Education Office  
South Joint Divisional Office Eastcliffe  
Preston PR1 3JT Tel. 01772 531819  
[www.lancashire.gov.uk](http://www.lancashire.gov.uk)

## **Salford City Council**

Children's Services  
Admissions and Exclusions Team 2nd Floor  
Unity House Chorley Road Swinton M27 5AW Tel. 0161 909 6539  
[school.admissions@salford.gov.uk](mailto:school.admissions@salford.gov.uk)

## **Trafford Council School**

Admissions Waterside House Sale M33 7ZF  
Tel: 0161 912 5007  
[www.trafford.gov.uk](http://www.trafford.gov.uk)

## **Other contacts**

### **Department for Education**

Sanctuary Buildings Great Smith Street London SW1 3BT Tel. 0370 000 2288

**Bolton Families Information Service** Provides information on child-care, early education and services for children

Tel. 01204 332170

**Department for Education** School and college achievement and attainment tables

[www.education.gov.uk/performance/tables](http://www.education.gov.uk/performance/tables)

### **Websites available**

[www.education.gov.uk](http://www.education.gov.uk)

### **Ofsted**

For information about individual schools Tel. 0300 123 1231

[www.ofsted.gov.uk](http://www.ofsted.gov.uk) Children's services directory [www.help4me](http://www.help4me)

## Terminology

**Academy** - Academies are publicly funded independent schools. They still have to follow the same rules for admissions and special educational needs. Academies get money direct from the government. They are run by an academy trust which employs the staff. Some academies have sponsors such as business, universities, other schools, faith groups or voluntary groups. Sponsors are responsible for improving the performance of their schools.

**Additional information form** - some schools require parents to complete a form to support their application for a school place. For example, a church school may ask for confirmation of the child's regular attendance at church.

**Admission appeal** - where a parent/carer is not offered a place at a school for which they have expressed a preference, they have a legal right for their preference to be further considered by an independent panel.

**Admission arrangements** - all the procedures, criteria and publications which must be put in place by an admissions authority in order to process applications for admission to school. Admission arrangements will determine whether a child is eligible for admission to school.

**Admission Authority** - the body responsible for determining the admission arrangements for a school. This can be the Local Authority or the governing body of the school.

**Admission criteria** - the rules which govern who should and should not be offered a place at an oversubscribed school.

**Admission number** - the number of pupils in any relevant age group intended to be admitted in any school year as determined by an admission authority. The admission number is calculated by dividing the net capacity by the number of year groups and consulting upon that with the school.

**Admission round - the procedure, arrangements and timetable whereby parents/carers have to submit** their common application form for admission to school in order to receive the single offer of a school place from the authority.

**Admission year** - the school year to which the admission arrangements apply.

**Allocation of a school place** - this is where the single offer of a place at a school is accepted by the parent/carers and therefore the child's name is placed on the list of admissions to that school.

**Allowed** - in relation to school appeals this means that the parent/carer won their appeal and the child was offered a place in the school.

**Authority offers** - places offered in a school that was not expressed as a preference but offered as the nearest school that had places.

**C.E.** - Church of England

**Community school** - state schools that are wholly owned and maintained by the Local Authority. The Local Authority has main responsibility for deciding arrangements for admitting pupils.

**Co-ordinated scheme for admission to school** - this is a method for determining, from potential offers for school places, which is going to be the single offer of a school place communicated to parents. For co-ordinated schemes agreed for Bolton residents the highest ranked potential offer as determined from the preference form/online application, will be the single offer of a school place.



**Education, Health and Care Plan** – An EHCP is the document which replaces Statements of SEN for children and young people.

**Eligible for admission** - this is where a child can be offered a place at school either because:

- the number of applications for the school is below the admission number; or
- it is oversubscribed but the child meets the requirements of the admission criteria when compared to other children

**Free School** - Free Schools are set up by groups of parents, teachers, charities, businesses, universities, trusts, religious or voluntary groups but are funded directly by central government. The schools are established as academies, independent of local authorities.

**Governing Body** - the group of elected and appointed members at every school with responsibility for the management and school budget. Some governing bodies have responsibility for setting admission policies.

**Home Authority** - the Local Authority in which the parent resides.

**Independent School** - school that is not maintained by a LA. Usually fee paying e.g. Bolton School.

**LA** - Local Authority, your LA is the one you pay your council tax to.

**Letter of appeal** - the letter to be submitted by parent/carer to request an independent appeal for a school in which they have not been offered a place.

**Maintained Schools** - a term for all state schools.

**National offer day** - the day on which letters/emails offering school places are sent out to parents. For admission to secondary school in September 2019 the day set out in the code of practice is 1 March 2019 (or the next working day).

**Oversubscribed** - where the number of applications for the relevant year group in an admission year exceeds the admission number.

**Preference** - the legislation requires that parents must indicate to the admissions authority those schools they would wish their child to attend (also available online).

**Preference form** - the form used by parents on which they are required to express preferences for school and give reasons for those preferences.

**Ranking** - the order in which parents have to list their three preferences on the common application form to enable the authority to determine the single offer of a school place.

**R.C.** - Roman Catholic

**Refused** - in relation to school appeals this means that the parent/carer lost their appeal and were not offered a place in the school.

**Special Educational Needs (SEN)** - a child may have special educational needs if they have a significantly greater difficulty in learning than the majority of children of the same age or have a disability which

prevents or hinders them from making use of educational facilities normally provided for children of the same age in school.

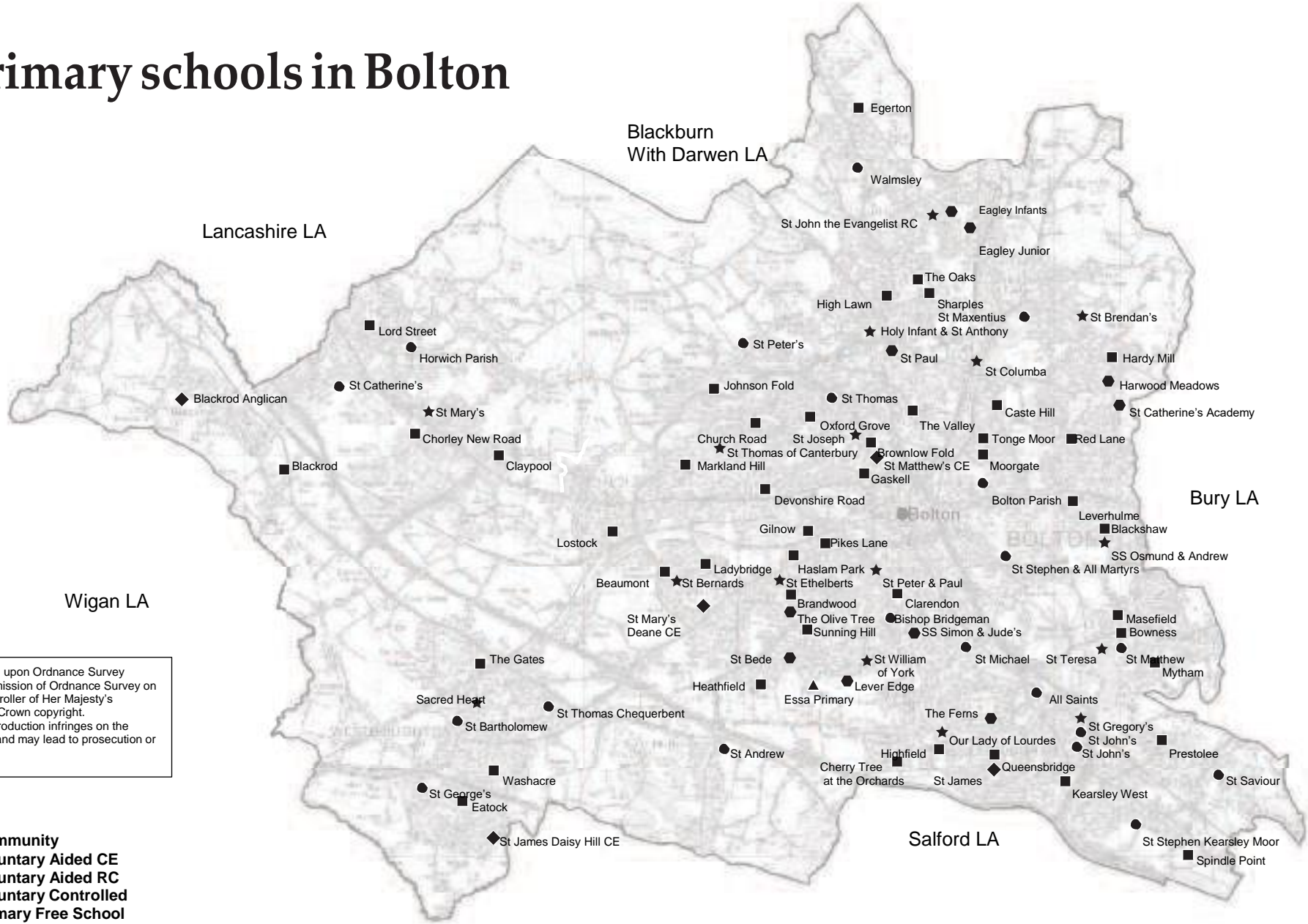
**Single offer of a school place** - the one offer for a place at a school which is made to a parent/carer from the three potential offers available based on the ranking of the preferences expressed.

**Supplementary form** - some schools require parents to complete a form to support their application for a school place. For example, a church school may ask for confirmation of a child's regular attendance at church.

**Voluntary aided** - schools that are maintained by the Local Authority, with a foundation (generally religious) that appoints most of the governing body. The governing body is the admission authority.

**Voluntary controlled** - schools that are maintained by the Local Authority, with a foundation (generally religious) that appoints most, but not all, of the governing body. The Local Authority is the admission authority, although in some cases it can devolve responsibility to the governing body.

# Primary schools in Bolton



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- Community
- Voluntary Aided CE
- ★ Voluntary Aided RC
- ◆ Voluntary Controlled
- ▲ Primary Free School
- Primary Academies

